

Inviting a J-1 Scholar

Please familiarize yourself with the information on these two web pages:

1. Faculty Mentor Responsibilities: <https://iss.umn.edu/Departments/JMentorRes.html>
2. Inviting a J-1 Scholar: <https://iss.umn.edu/J/esl-j.html>

Information needed to invite Visiting Scholar

- ✓ Before inviting the scholar, contact me, as approval from Dept. Head is required.
- ✓ After receiving all 6 pieces of information below, I will prepare the invitation letter, following ISSS guidelines and contact the scholars to begin the J-1 application process.
 1. Arrival date and length of stay
 2. Type of research being conducted
 3. Copy of CV
 4. Copy of passport
 5. Proof of funding
 6. Proof of English proficiency requirement <https://iss.umn.edu/J/esl-j.html>.
(Please note, if you wish to use the MELP exam, you will need to work with the scholar to arrange a testing time)